



**BOARD OF DIRECTORS MEETING**  
Tuesday, August 27, 2019 at 1:00 p.m.  
CCRI Knight Campus, Room 4080  
400 East Avenue, Warwick

**AGENDA**

1. Executive Session: Executive Session to consider, discuss and act upon such matters as may be closed to the public pursuant to R.I. Gen. Laws § 42-46-5(a)(2) regarding litigation and collective bargaining.\*
2. Board Discussion/Potential Vote: Election of Board Chair, Vice Chair, Treasurer, and Secretary
3. Board Discussion: Establish Finance Committee Members
4. Board Approval: To Consider for Approval the Draft Regular Session Meeting Minutes of May 30, 2019 and the Draft Executive Minutes of April 22, 2019.
5. Public Comment: Limited to 3 minutes per person (sign-up sheet will be provided).
6. CEO Report:
  - FY 2020 Work Plan
    - Downtown Transit Connector
    - Pawtucket & Central Fall Train Station and Bus Hub
    - URI Transit Hub
    - Chafee Building Rehab
    - East Side Bus Tunnel
    - 24X Service
  - Transit Master Plan Update
  - Monthly Statistics
7. Board Discussion/Potential Vote: Legal Department's Request for Approval of Comprehensive General Liability (CGL) Policy
8. Board Discussion/Potential Vote: Maintenance Department's Request for Agreement with Motorola Solutions
9. Board Discussion/Potential Vote: Procurement Department's Request for Approval of Vehicle Fluids, IFB 19-19
10. Board Discussion/Potential Vote: Request for Approval of the Proposed Capital Budget
11. Board Discussion/Potential Vote: Planning Department's Request for Approval of Downtown Transit Connector Change Order
12. Board Orientation
13. Adjournment

This Agenda posted on August 22, 2019

\*Board Members may convene in Executive Session pursuant to R.I. Gen. Laws §42-46-5(a)(2) to discuss this Agenda item.

By a majority vote, a public body may amend its agenda to add items. The additional items shall be for informational purposes only and may not be voted on except when necessary to address an unexpected occurrence requiring immediate action or to refer the matter to an appropriate committee pursuant to R.I. Gen. Laws §42-46-6(b).

Copies of Meeting Minutes may be obtained pursuant to RIPTA's public records policy, which is available at <http://www.ripta.com/access-to-public-records-act>. An interpreter for the deaf and hard of hearing can be provided by calling 784-9500 x1171 at least 48 hours in advance. The location is accessible to the handicapped.

**RHODE ISLAND PUBLIC TRANSIT AUTHORITY  
BOARD OF DIRECTORS**

CCRI Knight Campus, Room 4080  
400 East Avenue, Warwick  
Minutes of Tuesday, August 27, 2019  
1:08 p.m.

**Board Members**

**Present:** Normand Benoit, Board Chair; Joshua Brumberger, Board Vice Chair; Michelle Wilcox, Board Treasurer; Maureen Martin, Board Secretary; Robert Kells; Peter Alviti.

**Absent:** Stephanie Ogidan Preston; Jose Rosario.

**Also Present:** Scott Avedisian, Chief Executive Officer; Christopher Fragomeni, Board Counsel; Elizabeth Silvestre, Executive Assistant; members of RIPTA's staff; and members of the public.

**Agenda Item 1:** **Executive Session to consider, discuss and act upon such matters as may be closed to the public pursuant to R.I. Gen. Laws §42-46-5(a)(2) regarding litigation and collective bargaining.\***

Upon motion by Ms. Martin, which was seconded by Mr. Alviti, the following vote was adopted and passed with favorable votes by Ms. Wilcox, Mr. Kells, Mr. Brumberger and Mr. Benoit.

**Voted:** To enter into Executive Session pursuant to Rhode Island General Laws section §42-46-5(a)(2) to discuss litigation and collective bargaining.

**The Board, staff, and counsel entered into executive session at 01:19 p.m.**

**The Board, staff, and counsel entered public session at 01:56 p.m.**

Attorney Fragomeni reports out that pursuant to R.I. Gen. laws § 42-46-4(b), the Board unanimously voted to keep all votes taken in Executive Session sealed so as to not jeopardize any strategy or negotiation.

Ms. Wilcox makes a motion to seal the minutes of the executive session. Ms. Martin seconds, and the motion passes with favorable votes by Mr. Kells, Mr. Brumberger, Mr. Alviti and Mr. Benoit.

**Agenda Item 2:** **Election of Board Chair, Vice Chair, Treasurer, and Secretary.**

Ms. Wilcox makes a motion to nominate Normand Benoit as Board Chair. Mr. Brumberger seconds and it passes with favorable votes by Ms. Martin, Mr. Kells, and Mr. Alviti.

Mr. Alviti makes a motion to nominate Joshua Brumberger as Board Vice Chair. Ms. Wilcox seconds and it passes with favorable votes by Ms. Martin, Mr. Kells, and Mr. Benoit.

Ms. Wilcox makes a motion to nominate Maureen Martin as Board Secretary. Mr. Alviti seconds and it passes with favorable votes by Mr. Kells, Mr. Brumberger and Mr. Benoit.

Mr. Benoit makes a motion to nominate Michelle Wilcox as Board Treasurer. Ms. Martin seconds and it passes with favorable votes by Mr. Alviti, Mr. Kells, and Mr. Brumberger.

Ms. Martin makes a motion to approve the slate of nominations as presented. Mr. Brumberger seconds and it passes with favorable votes by Ms. Wilcox, Mr. Kells, Mr. Alviti and Mr. Benoit.

**Agenda Item 3: Establish Finance Committee Members.**

Mr. Benoit announces Ms. Wilcox as Finance Committee Chair, and invites other board members to volunteer for participation in the Finance Committee.

**Agenda Item 4: To Consider for Approval the Draft Regular Session Meeting Minutes of May 30, 2019 and the Draft Executive Minutes of April 22, 2019.**

Ms. Martin makes a motion to approve the draft minutes of May 30, 2019. Mr. Brumberger seconds and it passes with favorable votes by Ms. Wilcox, Mr. Alviti, Mr. Kells and Mr. Benoit.

**Agenda Item 5: Public Comment.**

1. Tom Cute: Welcomes new Board members and introduces them to 618.
2. Patricia Raub: Introduces the Rhode Island Transit Riders and discusses concerns with Kennedy Plaza.
3. John Flaherty: Congratulates new Board members. Requests that strategic decisions be communicated via Transit Master Plan process.
4. Randall Rose: Concerns with ridership, Eco Pass promotions and bus presence at Kennedy Plaza.
5. Barbara Henry: Concerns with ATAC membership and bus audio announcements.
6. Grant Dulgarian: Welcomes new Board members and praises Bus Operators for their service.
7. David O'Connor: Thanks new Board members for their commitment. Concerned with lack of service at Smith Hill neighborhoods.
8. BJ Murray: Thanks new Board members. Would like to increase public transportation at Smith Hill.

**Agenda Item 6: CEO Report.**

Mr. Avedisian and Amy Pettine, Chief of Strategic Advancement of RIPTA, provide updates on the Downtown Transit Connector, Pawtucket & Central Fall Train Station and Bus Hub, the URI Transit Hub, Chafee Building Rehab, East Side Bus Tunnel, and 24X Service. Ms. Pettine and Sarah Ingle, Director of Long-Range Planning of RIPTA present an update of the Transit Master Plan. Mr. Avedisian presents the Monthly Statistics.

**Agenda Item 7: Legal Department's Request for Approval of Comprehensive General Liability (CGL) Policy.**

Helen Davis, Claims Adjuster of RIPTA, presents a request for approval of a Comprehensive General Liability (CGL) Policy.

Mr. Kells makes a motion to approve the request. Ms. Martin seconds and the motion passes

with favorable votes by Ms. Wilcox, Mr. Alviti, Mr. Brumberger and Mr. Benoit.

**Agenda Item 8: Maintenance Department’s Request for Agreement with Motorola Solutions.**

Gary Jarvis, Chief Technology Officer of RIPTA, presents a request for the approval of an agreement with Motorola Solutions.

Ms. Martin makes a motion to approve the request. Mr. Alviti seconds, and the motion passes with favorable votes by Ms. Wilcox, Mr. Kells, Mr. Brumberger and Mr. Benoit.

**Agenda Item 9: Procurement Department’s Request for Approval of Vehicle Fluids, IFB 19-19.**

Michael McGrane, Contract Manager of RIPTA, presents a request for approval of vehicle fluids.

Ms. Martin makes a motion to approve the request. Mr. Brumberger seconds, and the motion passes with favorable votes by Ms. Wilcox, Mr. Kells, Mr. Alviti and Mr. Benoit.

**Agenda Item 10: Request for Approval of the Proposed Capital Budget.**

Christopher Durand, Director of Finance and Nathan Watchous, Financial Analyst of RIPTA, present the request for approval of the proposed Capital Budget.

Mr. Brumberger makes a motion to approve the request. Mr. Kells seconds, and the motion passes with favorable votes by Ms. Wilcox, Ms. Martin, Mr. Alviti and Mr. Benoit.

**Agenda Item 11: Planning Department’s Request for Approval of Downtown Transit Connector Change Order.**

Gregory Nordin, Director of Planning of RIPTA, presents a request for approval of a Downtown Transit Connector change order.

Ms. Wilcox makes a motion to approve the request. Ms. Martin seconds, and the motion passes with favorable votes by, Mr. Brumberger, Mr. Kells, Mr. Alviti and Mr. Benoit.

**Agenda Item 12: Board Orientation.**

Christopher Fragomeni, Board Counsel, announces the Board orientation will be held after adjournment, with the three new board members present.

**Agenda Item 13: Adjournment 03:40 p.m.**

Mr. Alviti moves to adjourn the meeting. Ms. Martin seconds, and the motion passes with favorable votes by Ms. Wilcox, Mr. Kells, Mr. Brumberger and Mr. Benoit.

Respectfully submitted,

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Maureen Martin, Secretary