



The Rhode Island Public Transit Authority (RIPTA) is recruiting **INTERNALLY** and **EXTERNALLY** to one (1) position of **Buildings and Grounds Worker-Tradesman/Carpentry**. All applicable CBA's will apply when considering internal applicants.

**Position:** Buildings and Grounds Worker-Tradesman/Carpentry

**Posting Period:** June 4, 2021 through June 14, 2021

**Salary:** \$50,668.80 to \$67,558.40 Annum

**Reports To:** Foreman

**Union Affiliation:** Amalgamated Transit Union, Division 618 (ATU 618)  
*Bargaining Unit Selection Criteria will be applied.*

**Description of Work:**

Under general direction from the Foreman, responsible for the performance of duties related to regular upkeep, preventative maintenance, repair of RIPTA property and building equipment. RIPTA Maintenance is a 24/7 operation and is comprised of two (2) campus locations. This position could be assigned to RIPTA's Newport or Elmwood Divisions on the day, evening or night shift based on choose-up.

**Essential Duties and Responsibilities:**

1. Must possess first-rate Carpentry skills and working knowledge of the tools used in the trade;
2. Must possess the proper hand tools, hand held power tools, measuring tools, leveling tools and other equipment necessary to perform Carpentry work from rough frame design to finish work;
3. Must possess a clear understanding as to the relationship of working alongside other professionals in the Mechanical, Plumbing and Electrical trades;
4. Must possess the ability to perform millwright work;
5. Must be able to read and understand Structural, Architectural and Mechanical blueprints, schematics and diagrams;
6. Must be capable of installing structures and fixtures such as windows and moldings;
7. Must be capable to measure, cut, or shape wood, plastic and other various materials;
8. Must be capable to construct building frameworks, including walls, floors and doorframes;
9. Must possess knowledge of basic rigging requirements;
10. Responsible for maintaining RIPTA grounds and facilities according to regular operational and seasonal needs;
11. Must be present on-site for all storm-related adverse weather events working as an active member of RIPTA's snow team;
12. Must possess the ability to operate equipment such as aerial lifts, scissor lifts, skid-steerers (Bob Cat), front-end loader, various snow removal and landscaping equipment, etc.;
13. Performs other building maintenance as assigned;
14. Other related duties as assigned.

*The above duties and responsibilities are not intended to limit specific duties and responsibilities of any particular position, nor are they intended to limit in any way the right of supervisors to assign, direct, and control the work of employees under their supervision.*

**Qualification Requirements:**

To perform this job successfully, an individual must be willing and able to perform each essential duty satisfactorily. The duties and requirements listed above are characteristic of the knowledge, skill and, or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Basic Knowledge:**

1. Must have a heightened aptitude in the understanding of mechanized equipment;
2. Must possess excellent technical, problem-solving and analytical capabilities.
3. Must be able to respond quickly and calmly in emergency situations;
4. Must have excellent decision-making skills and the ability to effectively communicate orally, and through electronic media;
5. Basic computer skills strongly desired.

**Education:**

1. High School Diploma required;
2. Supplemental training through an accredited technical school or training program preferred;
3. Must possess all applicable environmental and OSHA compliance certifications, or be able to attain such within 90 days of employment;
4. A valid CDL Driver's License with Passenger, General Knowledge and Air Brake endorsements or CDL Driver's License permit with above mentioned endorsement permits is preferred;
5. Must possess all applicable environmental and OSHA compliance certifications, or be able to attain such within 90 days of employment.

**Experience:**

1. A minimum of seven (7) years of verifiable employment, involving the Carpentry trade.
2. Preference will be given to candidates with licensure/certification in one of the building trades.
3. Review blueprints and building codes and specifications to determine work details and procedures.

**OR:** any combination of education and experience that shall be substantially equivalent to the above education and experience.

**Independent Action:**

1. Performs within prescribed guidelines in accordance with departmental policies/practices.
2. Refers more complex situations to other appropriate individuals.

**Physical Requirements:**

1. Must be able to regularly lift up to 75 pounds.
2. Must be able to work outside during all weather conditions.
3. Must be capable to work in elevated locations, including building roofs, without fear of heights.

**Supervisory Responsibility:**

None

**Selection Process:**

1. Interested applicants should submit their resume and written request to the Human Resources Department by due date;
2. Applicant will be required to submit a Bureau of Criminal Investigation (BCI) from their state of residence to Human Resources when a conditional offer of employment has been made;
3. Applicant will be required to pass a nationwide criminal background check to be conducted by RIPTA;
4. Applicants claiming Military status; should submit a copy of the DD-214 form;
5. Applicants may be required to demonstrate the ability to create a Word document and use e-mail;
6. May be required to pass an oral interview and/or written test;
7. Applicant must provide RIPTA copies of licensure and/or certifications required to perform job duties prior to appointment;
8. Applicant is required to undergo pre-employment testing including drug and alcohol screening and DOT pre-employment fitness for duty exam;
9. Applicants claiming Military status should submit a copy of the DD-214 form;
10. Internal applicants will be subject to evaluation of personnel file to determine eligibility and suitability for the position; to include but not limited to review of attendance under the terms set forth in a Memorandum of Agreement signed by ATU, Local 618 and RIPTA Management, training, education, job qualification skills, commendations and disciplinary history;
11. In the event that two or more internal applicants within the same bargaining unit are determined to be "equal" after completion of the interview process, seniority will be the determining factor for purposes of ranking the eligibility list from which appointments will be made.

This position is covered by the ATU Local 618 Labor Agreement. All current employees who apply will be considered before outside applicants. Final selection of equally qualified applicants will be subject to the terms and provisions of such Agreement including, but not limited to, Section 1.8.

Interested applicants should submit their resume, certification copies and employment application to the Human Resources Department no later than **Monday, June 14, 2021**. Apply on-line at [www.ripta.com/careers](http://www.ripta.com/careers). **Telephone calls will not be accepted.**

**RIPTA is an Equal Opportunity Employer:** It is the policy of the Rhode Island Public Transit Authority that no employee or applicant for employment will be discriminated against regardless of race, color, sex, age, national origin, religion, disability status, veteran status, sexual orientation, marital status and/or gender identity or expression.