



**Board of Directors
Cisco WebEx Video Conference
Minutes of Wednesday, July 21, 2021 Meeting
1:30 p.m.**

Members Present: Normand Benoit, Board Chair; Michelle Wilcox, Board Treasurer; Marcy Reyes; Peter Alviti; and Robert Kells.

Absent Members: Josh Brumberger, Board Vice Chair; Maureen Martin, Secretary; and Jose Rosario.

Also Present: Scott Avedisian, CEO; Christopher Fragomeni, Board Counsel; Courtney Marciano, Executive Officer; Roy Rivers, Paralegal; members of RIPTA's staff; and members of the public.

Call to Order: Mr. Benoit called the meeting to order at 1:32 p.m., indicating that quorum was present.

Agenda Item 1: **To Consider for Approval the Draft Regular Meeting Minutes of the June 18, 2021.**

Mr. Benoit makes a motion to approve the minutes of the June 18, 2021 meeting. Mr. Alviti seconds, and the motion passes with favorable votes by Ms. Reyes, Ms. Wilcox and Mr. Kells.

Agenda Item 2: **Public Comment.**

- 1) Patricia Raub: Pleased that the bus terminal is now open. Hopes that IT services and ticket information will also be available there. Secondly, happy to see that the tunnel project is set to be discussed.

Agenda Item 3: **CEO Report.**

Mr. Avedisian provides an update on the monthly KPIs, Newport Beach summer pilot, DTC Event thanks, and upcoming events in Central Falls, Fall River and Newport. Thanks RIPTA legal team for their help.

Agenda Item 4: **Request for Approval for New Contract to Execute Rider Survey**

Marc Ebuña, Farebox Specialist from the RIPTA Planning Office, presents the request to award the new rider contract survey.

Mr. Benoit makes a motion to approve the request. Ms. Reyes seconds, and the motion passes with favorable votes by Mr. Kells, Ms. Wilcox, and Mr. Alviti.

Agenda Item 5: Request for Purchase of Man-Lifts.

Frank Montanaro presents the request for the purchase of new man-lifts.

Mr. Benoit makes a motion to approve the purchase of the man-lifts. Ms. Wilcox seconds, and the motion passes with favorable votes by Mr. Kells, Mr. Alviti, and Ms. Reyes.

Agenda Item 6: Request for Purchase of Two Non-Revenue Vehicles.

Frank Montanaro presents the request for the purchase of two new non-revenue vehicles.

Ms. Wilcox makes a motion to approve. Ms. Reyes seconds, and the motion passes with favorable votes by Mr. Benoit, Mr. Kells, and Mr. Alviti.

Agenda Item 7: Request for Approval of New Contract to Begin Engineering and Design on Bus Tunnel Project.

Item postponed for a future meeting.

Agenda Item 8: Presentation of Captive/Excess Insurance Program

Presentation given by members of Starkweather and Shepley.

Agenda Item 9: Presentation of Upgrades to Payroll System

Presentation given by Gary Jarvis, IT Director for RIPTA.

Agenda Item 10: Adjournment 3:36 p.m.

Mr. Benoit makes a motion to adjourn the meeting. Ms. Reyes seconds, and the motion passes with favorable votes by Ms. Wilcox and Mr. Kells.

Respectfully submitted,

Maureen Martin, Secretary