



RHODE ISLAND PUBLIC TRANSIT AUTHORITY

Artwork For a Rosa Parks Bus shelter

Request for Proposal (RFP) For Design Services

Dated: August 20th, 2024

Location:

Smith & Francis (before Park) Providence, RI 02908

Owner:

RIPTA – Rhode Island Public Transit Authority
705 Elmwood Avenue
Providence, RI 02907

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Overview

1.1 Project Objectives

RIPTA is looking to engage an artist to create an original work(s) of art that will be reproduced on glass panels installed in a bus shelter dedicated to Rosa Parks.

1.2 Organization Background

RIPTA, working with Rosa Parks Bus Shelter Project committee, BIPOC transit advocates and interested riders, wish to dedicate a Bus Shelter to Rosa Park's memory.

Overview

2.1 Project Objectives

The artist is tasked to create an inspiring and educational artwork that honors Rosa Parks and her pivotal role in the Civil Rights Movement, specifically designed for installation on glass panels of a bus shelter, emphasizing the impact of her courageous act of defiance on the bus in Montgomery, Alabama, and its lasting legacy in the fight for racial equality and justice.

2.2 Desired Impact/ Message of the art

- **Celebrate Rosa Parks' Legacy:** The artwork should pay tribute to Rosa Parks' courageous stand against racial segregation, capturing her dignity, strength, and the historical significance of her actions.
- **Educate and Inspire:** The design should educate viewers about the Civil Rights Movement and Rosa Parks' contribution to it, inspiring current and future generations to continue advocating for equality and justice.
- **Community Engagement:** The artwork should resonate with the local community, reflecting their shared values and aspirations for a more inclusive society.

- **Medium Consideration:** The artwork should be specifically designed for glass, considering transparency, light interaction, and visibility from both sides. Techniques such as etching, stained glass, or glass decals can be employed.
- **Enhance the Bus Shelter:** The art should aesthetically enhance the bus shelter, making it a point of pride and interest for daily commuters and visitors.

Scope of Work

3.1 Project Description

The Rhode Island Public Transit Authority (RIPTA) is seeking an artist to create one or more original piece(s) of artwork, celebrating Rosa Park's life that can be reproduced across 5 glass panels. The artwork can consist of 5 individual pieces or less, if for example, one piece is to be spread across multiple panels.

The bus shelter that has been chosen is a Tolar Manufacturing Signature Empire Series 12' shelter, with solar lighting, seating, and waste receptacle. The shelter has three (3) glass panels in the back that are 44" wide x 73 1/8" tall and two (2) side panels that are 26 3/8" wide X 71 1/4".

The shelter will be installed on Smith Street, Providence, RI at Bus Stop 017560 "Smith & Francis (before Park)" servicing routes 50, 56 & 57. This Bus Stop is on Smith Street in front of the Department of Administration building across the street from the Rhode Island State House.

The two side panels should be translucent so a rider can see the bus approaching and the bus operator can see that someone is waiting to be picked up.

The artwork can be produced in a digital format (i.e. pdf, jpeg, etc.) or in any media that can be captured in a digital photograph.

The artwork must be scalable to the above listed dimensions without distorting the image.

If public domain pictures, text, or quotes are included in the artwork, the source and authorization to use it must be provided.

Prior to producing the artwork, the selected artist is to provide a written description and/or sketches of the artwork for approval.

The completed artwork and related source files is the property of RIPTA. RIPTA is responsible for all site design, permitting, construction, installation, and maintenance of the shelter, including the fabrication of the glass panels which will be imprinted with the artwork created.

3.2 Specifications

Produce artwork that can fit three (3) glass panels in the back that are 44" wide x 73 1/8" tall and two (2) side panels that are 26 3/8" wide X 71 1/4".

Design shall meet all requirements in RIPTA's bus stop design guide.

3.3 Deliverables

For a proposal to be considered it must have the following information.

1. A Resume for the artist
2. A written description and sketches with ideas of what could be created
3. A minimum of 3 sample works of art (pictures not originals) of any subject

3.4 Schedule

- | | |
|---------------------------------|-----------------------------------|
| 1. Proposal and Description Due | September 16 th , 2024 |
| 2. Artist Selection | September 30 th , 2024 |
| 3. Artwork Completed | November 18 th , 2024 |
| 4. Public Dedication Ceremony | February 4 th , 2025 |

3.5 Budget

The budget for this work is \$5,000.00. Upon delivery of a sketch and write-up, the artist may invoice 25% of the contract amount. The remaining contract value can be invoiced upon delivery of the final artwork.

Proposal Requirements

4.1 Site Visit:

A site visit is optional for this RFP submission. Respondents are highly encouraged to visit the site.

4.2 Questions:

Questions, interpretations, and clarifications regarding this request for qualifications should be in writing and directed to RIPTA Procurement. Deadline for submission is outlined in the RFP schedule section above.

Email: sgomes@ripta.com. NO PHONE CALLS WILL BE ACCEPTED.

Answers to questions will be posted on the State of Rhode Island Purchasing Website via Addenda to ensure equal awareness of important facts and details.

4.3 RFP Proposal Submission Requirements:

RFP's must be limited to 25 double-sided pages. Submissions containing excessive superfluous materials, such as corporate brochures, background information, annual reports and histories, may be rejected. Letter of interest, table of contents, resumes, and any other items listed under "4.3 RFP Proposal Submission Requirements" are part of the 25 double sided sheet limit.

Respondents may be requested, at the sole discretion of the Rosa Parks Bus Shelter Project Committee, to make oral presentations to the Rosa Parks Bus Shelter Project Committee on their artist qualifications.

One original response, plus 2 copies, must be submitted with your proposal response.

Pricing shall not be submitted with the proposal. Once the Rosa Parks Bus Shelter Project Committee selects an artist based on qualifications, RIPTA will send the selected artist a written request for a pricing proposal.

Three copies of the pricing proposal shall be submitted in a sealed envelope. An electronic copy in PDF format shall be submitted on a USB drive.

RFP Proposal submissions and Pricing Proposals shall be submitted to the following:

Attn: CONTRACTS MANAGER
Rhode Island Public Transit Authority
Purchasing Department, Room 217
705 Elmwood Avenue
Providence, RI 02907

Deadline for submission is outlined in the RFP Schedule section above

4.4 Evaluation Factors

Proposals will be reviewed by the Rosa Parks Bus Shelter Project selection committee and can be awarded up to 100 points based on the established weights below. An

interview with some or all Respondents may be requested to clarify or obtain additional information on the content in the submitted proposal.

Resume (15 Points)

Each proposal must include a detailed resume outlining the artist's background, education, and relevant experience.

Similar Work (15 Points)

Each proposal must demonstrate experience in creating public art, particularly on glass or similar mediums.

Ideas for this project (30 Points)

Each proposal must include a detailed description of the artist's vision and ideas for the Rosa Parks bus shelter artwork. Preliminary sketches or mock-ups that illustrate the proposed design and approach. Also, how well the proposed concept honors Rosa Parks' legacy and fits with the project's goals.

Submitted Sample Work (40 Points)

Each proposal must include a specific sample work or a mock-up relevant to this project. Demonstration of the artist's technical skills and ability to work with glass as a medium.

The Respondent receiving the highest combined score will be contacted by RIPTA for a pricing proposal. Pricing proposals must be submitted within five (5) business days from RIPTA's written request. Based off the pricing proposal, RIPTA may negotiate with the Respondent prior to entering into a contract. If the Respondent is unable to fulfill the entire scope of work within the allocated project budget, RIPTA may, at its discretion, either negotiate with the highest-ranking Respondent to develop a modified scope that meets the overall project requirements or negotiate with the next highest-ranking Respondent in similar fashion. Once RIPTA views the pricing proposal from the next highest-ranking Respondent, RIPTA will not be permitted to re-engage with any previously engaged Respondents. Please reference the Brooks Act for further clarification.

4.5 Terms, Conditions, and Notifications

All cost proposals must include a cost for each of the following stages:

1. Conceptual
2. Final Design.

The sum of these stages will equal the value of the entire contract. RIPTA will only authorize payment for completed and accepted stages. Upon acceptance of the stages, an invoice reflecting the value of accepted work shall be submitted for both stages. Invoices may not exceed the amount noted in the proposal without prior written approval.

RIPTA reserves the right to amend, annul or terminate this RFP at its sole discretion, before or after receiving responses. RIPTA reserves the right to reject any or all respondents, to request additional information, to waive any informalities or non-material deficiencies in a response, and to take any and all other action that, in RIPTA's sole judgment, will be in its best interests of the agency. RIPTA reserves the right to ask any respondent to clarify its response or to submit additional information that RIPTA deems desirable.

Any proposals received after the time and date specified will not be considered. No Respondent may withdraw a proposal within sixty (60) days after the actual date of the opening thereof.

The Respondent is presumed to have full knowledge of the RFP and any addenda, the project scope, and all applicable laws.

In accordance with R.I. Gen. Laws § 28-5.1-1(a), equal opportunity and affirmative action toward its achievement is the policy of all units of Rhode Island State government, including all public and quasi-public agencies, commissions, boards and authorities, and in the classified, unclassified, and non-classified services of State employment. This policy applies to all areas where the State dollar is spent, in employment, public services, grants and financial assistance, and in State licensing and regulation. For further information, contact the Rhode Island Equal Opportunity Office at (401) 222-3090.

List of Attachments

Attachment A: Transit Forward RI 2040 Plan link

Attachment B: Title VI Program 2021-2024 Link

Attachment C: Bus Stop Location

Attachment A: Transit Forward RI 2040 Plan

Available for viewing on the RIPTA website:

<https://www.ripta.com/transit-forward-ri-program/>

Attachment B: Title VI Program 2021-2024

Available for viewing on the RIPTA website:

<https://www.ripta.com/wp-content/uploads/2021/04/TITLE-VI-PROGRAM-2021-2024-SUBMISSION.pdf>

Attachment B: Bus Stop Location



Image 1 Location of the planned Rosa Parks Bus Shelter



Image 2 Location of the planned Rosa Parks Bus Shelter



Image 3 Rendering of Tolar Shelter with printed glass